

RECEIVABLES CREDIT/DEBIT MEMO FORM

Note: Complete this form electronically and use the drop down menus when provided.

Today's Date:	Aug 6, 2012	
Station:	KMBC	Drop Down
Sales Region:	NATIONAL	Drop Down
Agency:	SRCP Media Inc	
Advertiser:	Brunner/R/Senate	
Invoice #	931996	Net Invoice Amount
Invoice Date		Amount Paid
		Adjustment to Gross Billing \$ 1,460.00
		Adjustment to Net Billing \$ 1,241.00
AE Name:	Meredith Thompson	
SM Name:	Tony Kim	
Reason for DEBIT/CREDIT:	POLITICAL RATE ADJUSTMENT	Drop Down
	(Field Required - must use drop down list)	

EXPLANATION (Please explain in detail):

LUR for the w/o 7/23

M-F 530a = 4x @ \$165 Lur L2 \$150 total rebate \$60

M-F 6a-7a = 4x @ \$565 Lur L2 \$ 550 total rebate \$60

M-F 7a-9a = 4x @ \$425 Lur L2 \$300 total rebate \$500

M-F 5p-530p = 1x @ \$400 Lur L3 \$300 total rebate \$100

M-F 5p-530p = 3x @ \$600 Lur L2 \$550 total rebate \$150

M-F 630p-7p = 4x @ \$865 Lur L2 \$750 total rebate \$460

M-F 1105p-1135p = 3X @ \$300 Lur L2 \$275 total rebate \$75

Sat 5a-6a = 1x @ \$35 Lur L3 \$30 total rebate \$5

Sun 6a-7a = 1x \$200 Lur L2 \$150 total rebate \$50

Revised invoice required? \_\_\_\_\_

REQUIRED APPROVALS:

Local AE	Local Sales Region	(Web & Mobile when applicable)
LSM	Local Sales Region	(Web & Mobile when applicable)
NSM	National Sales Region	(Web & Mobile when applicable)
DSM	Digital Sales Region	Web & Mobile optional/station's discretion
GSM	All debits/credits	except Retrans & Non Sales region
Regl Controller	All debits/credits	

Form with all required approvals emailed to Regional C&C Manager

Input to Wide Orbit on: \_\_\_\_\_ by \_\_\_\_\_

Updated 03/15/12

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Today's Date:	Aug 6, 2012	
Station:	KMBC	Drop Down
Sales Region:	NATIONAL	Drop Down
Agency:	SRCP Media Inc	
Advertiser:	Brunner/R/Senate	
Invoice #	932003	Net Invoice Amount
Invoice Date		Amount Paid
	Adjustment to Gross Billing	\$665
	Adjustment to Net Billing	\$ 565.25
AE Name:	Meredith Thompson	
SM Name:	Tony Kim	
Reason for DEBIT/CREDIT:	POLITICAL RATE ADJUSTMENT	Drop Down
	(Field Required - must use drop down list)	

EXPLANATION (Please explain in detail):

LUR for the w/o 7/23

M-F 6a-7a= 1x @ \$565 Lur L2 \$550 total rebate \$15

m-F 7a-9a= 4x @ \$425 Lur L2 \$300 total rebate \$500

M-F 6p-630p= 1x @ \$800 Lur L2 \$650 total rebate \$150

Revised invoice required?

REQUIRED APPROVALS:

Local AE	Local Sales Region	(Web & Mobile when applicable)
LSM	Local Sales Region	(Web & Mobile when applicable)
NSM	National Sales Region	(Web & Mobile when applicable)
DSM	Digital Sales Region	Web & Mobile optional/station's discretion
GSM	All debits/credits	except Retrans & Non Sales region
Regl Controller	All debits/credits	

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Updated 03/15/12

RECEIVABLES CREDIT/DEBIT MEMO FORM

Note: Complete this form electronically and use the drop down menus when provided.

Today's Date:	Aug 8, 2012	
Station:	KMBC	Drop Down
Sales Region:	NATIONAL	Drop Down
Agency:	SRCP Media Inc	
Advertiser:	Brunner/R/Senate	
Invoice #	931996	Net Invoice Amount
Invoice Date		Amount Paid
	Adjustment to Gross Billing	\$ 50.00
	Adjustment to Net Billing	\$ 42.50
AE Name:	Meredith Thompson	
SM Name:	Tony Kim	
Reason for DEBIT/CREDIT:	POLITICAL RATE ADJUSTMENT	Drop Down
	(Field Required - must use drop down list)	

EXPLANATION (Please explain in detail):

LUR for the w/o 7/30

M-F 630p-7p =1x @ \$575 Lur L2 \$525 total rebate \$50

Revised invoice required? \_\_\_\_\_

REQUIRED APPROVALS:

Local AE	Local Sales Region	(Web & Mobile when applicable)
LSM	Local Sales Region	(Web & Mobile when applicable)
NSM	National Sales Region	(Web & Mobile when applicable)
DSM	Digital Sales Region	Web & Mobile optional/station's discretion
GSM	All debits/credits	except Retrans & Non Sales region
Regl Controller	All debits/credits	

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Updated 03/15/12

RECEIVABLES CREDIT/DEBIT MEMO FORM

Note: Complete this form electronically and use the drop down menus when provided.

Today's Date:	Aug 8, 2012	
Station:	KMBC	Drop Down
Sales Region:	NATIONAL	Drop Down
Agency:	SRCP Media Inc	
Advertiser:	Brunner/R/Senate	
Invoice #	932008	Net Invoice Amount
Invoice Date		Amount Paid
	Adjustment to Gross Billing	\$ 200.00
	Adjustment to Net Billing	\$ 170.00
AE Name:	Meredith Thompson	
SM Name:	Tony Kim	
Reason for DEBIT/CREDIT:	POLITICAL RATE ADJUSTMENT	Drop Down
	{Field Required - must use drop down list}	

EXPLANATION (Please explain in detail):

LUR for the w/o 7/30

M-F 630p-7p = 4x @ \$575 Lur L2 \$525 total rebate \$200

Revised invoice required? \_\_\_\_\_

REQUIRED APPROVALS:

Local AE	Local Sales Region	(Web & Mobile when applicable)
LSM	Local Sales Region	(Web & Mobile when applicable)
NSM	National Sales Region	(Web & Mobile when applicable)
DSM	Digital Sales Region	Web & Mobile optional/station's discretion
GSM	All debits/credits	except Retrans & Non Sales region
Regl Controller	All debits/credits	

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Updated 03/15/12